



(S): 0194-2506205, 2506054 (F)
(J): 0191-2562531, 2546185 (F)
E-mail: compwd@rediffmail.com

Government of Jammu and Kashmir
PW(R&B) Department,
Civil Secretariat, Jammu/Srinagar.

Circular

Geo-climatic conditions of UT of J&K provides an environment where there is short working season in some parts especially in Kashmir valley and hilly areas of Jammu Division. For timely execution of infrastructure development projects strategy is required to be devised for optimum utilization of this short working season.

Therefore it is enjoined upon all the concerned that:

1. Action Plan for financial year 2021-22 under Capital Expenditure Budget shall be formulated by the respective Chief Engineers latest by 15th February, 2021 and submitted to the Administrative Department.
2. While formulating the Action Plan it shall be ensured that all works are proposed under single source of funding to avoid overlap/duplicacy.
3. Chief Engineer and field executing agencies shall initiate tendering process after preparation of DPRs/Cost estimates and according Technical Sanction in respect of various works as per the Action Plan 2021-22.
4. The Administrative Approval shall be accorded as per delegation by the concerned authorities on release of funds and thereafter work shall be allotted immediately in the first week of April, 2021.
5. It shall be ensured that works are not allotted for execution without release of funds and accord of Administrative Approval.
6. In respect of the maintenance works, Chief Engineers shall ensure that Annual Renewal/ Maintenance Plan is also put in place latest by 15th February, 2021 and tendering process is initiated after following due process and works are immediately allotted on the release of the funds in the first week of April, 2021.
7. No tender Notice shall be issued without Technical sanction.
8. Approval of Action Plan shall be conveyed to the Chief Engineers during Feb/early March.
9. It shall be ensured that macdamization works in respect of Kashmir Valley are completed latest by 30th September, 2021.

Director Finance
PW(R&B) Department

No: PW(R&B)Accts/4/2020-21

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